**Receipt Printer Settings – Firefox and Selfcheck**

These directions assume that you have already connected your receipt printer to your computer and you are able to print a test page with the receipt printer.

There are two different places you will need to make configuration changes for receipt printers to work correctly with self-check using Firefox– the printer properties through windows and in Print→Page Setup in Firefox.

**Windows Printer Properties**

These directions are for Windows 7. If you have a different version of Windows, you may not see the same options as outlined in these directions.

Click the Windows ‘Start’ button, and click on ‘Devices and Printers.’ This will bring up a window showing your devices. Right click on your receipt printer and choose ‘Printer Properties’ (not ‘Properties’). This will bring up the printer properties window.

You will first need to click on the ‘Device Settings’ tab.

Next, you will need to click on the down arrow next to Form Tray Assignment—FRICITION: and choose your page size. Choose the ‘XXmm x Receipt’ option where XX is the width in mm of your receipt. (Don’t worry if your receipt is a little wider than the preset. For example, 72 mm works fine for a receipt that physically measures 80mm.)

Last, click the ‘OK’ button.

Congratulations, you have successfully configured your receipt printer’s Printer Properties. You can now close out of all open Windows.
Firefox Page Setup

After setting your Printer Properties in Windows, you will next need to set the Page Setup in Firefox.
First, open Page Setup by clicking Firefox → Print… → Page Setup.

This will bring up the Page Setup box. Click on the ‘Margins & Header/Footer’ tab.

Proceed to the next page for more instructions.
On the ‘Margins & Header/Footer’ tab, set all four margins to 0.0.

Next, set all six drop boxes in the Headers & Footers area to ‘--blank--.’ Last, click the ‘OK’ button.

Congratulations, you have successfully set your Firefox Printer Settings!

NOTE: At the moment, the receipt settings for self-check are all stored at the Sage level (rather than at the library level). You therefore cannot currently customize your self-check receipts the way you can customize receipts printed via the Evergreen staff client.